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April 25, 2011

Staff & Students
San Francisco State University
1600 Holloway Avenue
San Francisco, CA 94132

Dear staff and students of SF State,

I write to inform you of a wonderful opportunity for those interested in solar energy, green business, and community volunteerism.

Telegraph Hill Neighborhood Center (Tel-Hi) is going solar! Tel-Hi, located in northeast San Francisco, is a nonprofit that serves 600 people a day through free and subsidized programs which promote education, literacy, and community. Through the help of generous donors and community partners, we will soon install solar panels on our gymnasium's roof.

We are looking to recruit volunteers to assist with the solar panel installation process. This is particularly a great opportunity for those who want to learn firsthand the logistics and details involved with installing solar panels. No construction or solar panel installation experience is required, and all volunteers will be supervised by the solar professionals at Luminalt.

Here are the available openings for volunteers:

Monday, May 2, 8:30 am - 12 noon, and 1:00 pm - 5:00 pm
Tuesday, May 3, 8:30 am - 12 noon, and 1:00 pm - 5:00 pm

Monday, May 9, 8:30 am - 12 noon, and 1:00 pm - 5:00 pm
Tuesday, May 10, 8:30 am - 12 noon, and 1:00 pm - 5:00 pm
Wednesday, May 11, 8:30 am - 12 noon, and 1:00 pm - 5:00 pm

If you are interested in this opportunity, please email or call to sign up. There are 15 open slots available for each shift listed – we encourage individuals and groups to volunteer. The event will take place at Tel-Hi, 660 Lombard Street, San Francisco, CA 94133.

Sincerely,

Denise Fan
Volunteer Manager/Development Associate
(415) 421-6443 x 30, dfan@tel-hi.org